

# GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING SEPTEMBER 15, 2011

## **CALL TO ORDER AND ROLL CALL**

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, September 15, 2011 and called to order at 7:00 p.m. in the Library of Grant Community High School, 285 E. Grand Avenue, Fox Lake. All who were present stood to recite the Pledge of Allegiance.

On Roll Call, the following Members were found to be present:

Ken Mark, Vice President  
Ruth Michniewicz, Secretary  
Tom Lippert, Member  
Jim Loris, Member

Members absent:

Steve Hill, President  
Ryan Kelly, Member  
Paul LaRoche, Member

Administration present:

Dr. John N. Benedetti, Superintendent  
Dr. Christine A. Sefcik, Assistant Superintendent  
Dr. John Barbini, Principal  
Mr. Greg Urbaniak, Director of Curriculum, Instruction and Assessment  
Mr. Tom Oeffling, Divisional Administrator

## **AUDIENCE**

None

## **CONSENT AGENDA**

Minutes of regular meeting held August 18, 2011

Minutes of closed meeting held August 18, 2011

September Bills Payable

August Treasurer's Report

Destruction of closed meeting audio recording from March 18, 2010

\*\* A motion was made by Mr. Loris, second by Mrs. Michniewicz to approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Michniewicz, Lippert, Loris, Mark

Nay: None

Absent: Hill, Kelly, LaRoche

Motion – **Passed**

## ***BUSINESS AFFAIRS***

### Construction Update

Dr. Sefcik informed the Board that with construction essentially completed, the construction expenses came in under budget. The total estimated expenses were at \$37.6 million and total actual expenses reflect \$37.1 million. The property purchases set at \$2,950,000 also came in less than they were budgeted. Total projected funds available from the 2008 bond issue total \$1,467,608. Dr. Sefcik recommends utilizing the remaining funds for expenses associated with the District's property purchases such as minor improvements at the Sayton Road property and some demolition at the Molidor Road property.

### Business Manager Job Description

Dr. Sefcik developed a job description for the posting of her position for 2012/13. The position title will change from Assistant Superintendent for Business and Operations to Business Manager. It details the duties overseeing Buildings and Grounds, Transportation and Food Services along with the business management for the District. She would like to post the position on November 1.

\*\* A motion was made by Mr. Loris, second by Mr. Lippert to approve the job description and to authorize the posting take place on or after November 1, 2011.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lippert, Loris, Mark, Michniewicz

Nay: None

Absent: Hill, Kelly, LaRoche

Motion – **Passed**

### Telephone Audit

Dr. Sefcik reported that Fox Bluff Corporation is currently working on developing specification to upgrade our telecommunication equipment and service. It was determined that the District may be eligible to modify some services to receive some savings. Fox Bluff would conduct an audit of our existing service/suppliers while planning our new telecommunications services. There is no fee associated with the audit, however if savings are realized, Fox Bluff would receive 33% of these savings for a period of twenty-four (24) months. Dr. Sefcik recommended moving forward with the Fox Bluff audit.

\*\* A motion was made by Mrs. Michniewicz, second by Mr. Lippert to authorize Fox Bluff Corporation to conduct an audit, at no charge, of current services and allocate 33% of any savings the District realizes to Fox Bluff for twenty-four (24) months.

Votes were taken by roll call. Votes were cast as follows:

Aye: Loris, Mark, Michniewicz, Lippert

Nay: None

Absent: Hill, Kelly, LaRoche

Motion – **Passed**

## ***SUPERINTENDENT'S REPORT***

### Annual Recognition of Schools

Dr. Benedetti presented the Annual Recognition of Schools report that he will submit to the Illinois State Board of Education as required by the Illinois School Code upon Board approval.

\*\* A motion was made by Mr. Lippert, second by Mrs. Michniewicz to approve the Annual Recognition of Schools as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, Michniewicz, Lippert, Loris

Nay: None  
Absent: Hill, Kelly, LaRoche  
Motion – **Passed**

School Board Policy 722 – Student Athlete Concussions – New Policy

Dr. Benedetti reminded the Board that he reported about the new legislation at last month's meeting that requires the District to establish a policy regarding student-athlete concussions and head injuries. The policy presented tonight complies with the protocols, policies and the by-laws of the IHSA. He asked for approval of the policy tonight.

\*\* A motion was made by Mr. Loris, second by Mrs. Michniewicz to approve the new policy 722 – Student Athlete Concussions as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Michniewicz, Lippert, Loris, Mark  
Nay: None  
Absent: Hill, Kelly, LaRoche

Motion – **Passed**

School Board Policy 705.4 – Residency – Revised Policy

Dr. Benedetti proposed a revision to the residency policy to include the documentation required of new students and any students with a reported address change. Three (3) items will be required as listed under "Category A" and "Category B". This will further clarify what a parent needs to submit for a new student or current student with an address change.

\*\* A motion was made by Mrs. Michniewicz, second by Mr. Loris to approve the revision to School Board Policy 705.4 – Residency to list the required documentation for a new student or reported address change.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lippert, Loris, Mark, Michniewicz  
Nay: None  
Absent: Hill, Kelly, LaRoche

Motion – **Passed**

Personnel

Dr. Benedetti made the following employment recommendations:

- George Brooks, 3<sup>rd</sup> shift custodian, \$12.50 per hour, starting 8/23/2011
- Mary Bidlack, teacher aide, \$12.66 per hour, starting 8/30/2011
- Mark Waggoner, Computer Lab Supervisor, \$15.00 per hour, starting 9/14/2011, 176-day position

He recommended the following FMLA requests:

- Cristiana Catarino beginning November 22, 2011 and ending March 2, 2012.
- Justin Strebel beginning February 1, 2012 and ending on March 1, 2012.

He recommended acceptance of the letter from Trudy Hellios announcing her intent to retire at the end of the 2011/12 school year.

\*\* A motion was made by Mr. Lippert, second by Mrs. Michniewicz to approve the personnel recommendations as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Loris, Mark, Michniewicz, Lippert  
Nay: None  
Absent: Hill, Kelly, LaRoche

Motion – **Passed**

Principal's Report

Dr. Barbini introduced Tom Oeffling, Divisional Administrator for English, ELL and Social Studies to present the Social Studies Department proposal for course realignment. Mr. Oeffling provided a handout with the current and proposed course sequence and reasoning.

## **OTHER BUSINESS**

FOIA Request, Homecoming game and dance on Saturday, September 24 with a pep rally scheduled for Friday, September 23, in the field house.

## **CLOSED SESSION**

\*\* At 7:50 p.m. a motion was made by Mrs. Michniewicz, second by Mr. Loris to go into closed session for the purpose of discussing pending litigation 5 ILCS 120/2(c)(11); student disciplinary cases 5 ILCS 120/2 (c)(9); the appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1); and the purchase or lease of real property for the use of the public body 5 ILCS 120/2 (c)(5).

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, Michniewicz, Lippert, Loris

Nay: None

Absent: Hill, Kelly, LaRoche

Motion – **Passed**

\*\* At 8:20 p.m. a motion was made by Mr. Lippert, second by Mr. Loris to end closed session and return to open session.

Votes were taken by roll call. Votes were cast as follows:

Aye: Michniewicz, Lippert, Loris, Mark

Nay: None

Absent: Hill, Kelly, LaRoche

Motion – **Passed**

## **ACTION ITEMS FROM CLOSED SESSION**

\*\* A motion was made by Mr. Loris, second by Mr. Lippert to approve the front desk receptionist becoming a year-round position effective July 1, 2012.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lippert, Loris, Mark, Michniewicz

Nay: None

Absent: Hill, Kelly, LaRoche

Motion – **Passed**

## **ADJOURN**

\*\* At 8:25 p.m. a motion was made by Mr. Lippert, second by Mr. Loris to adjourn the meeting.

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Ken Mark, President Pro Tem

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Ruth Michniewicz, Secretary